

# In-Kind Donation Record

**GivingArc**

Nonprofit accounting,  
without the jargon.

Use this form to document non-cash gifts of goods, qualifying services, or use of facilities.  
Keep one copy for your records; provide a signed copy to the donor.

ORGANIZATION NAME

DATE(S) RECEIVED

DONOR NAME

DONOR CONTACT (EMAIL OR PHONE)

DESCRIPTION OF DONATION

TYPE OF DONATION

Professional services

Goods / equipment

Facility / space

Other

FAIR MARKET VALUE (USD)

DONOR RESTRICTIONS, IF ANY

HOW FMV WAS DETERMINED

Standard hourly rate

Market quote

Invoice or estimate

Other

*"I confirm the above goods or services were donated without charge and represent their fair market value. No goods or services were received in return except as noted."*

DONOR SIGNATURE

DATE